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## Instructions

- Form should be filled in using Microsoft Word or Adobe Acrobat (for pdf versions). Use TAB key to move to next field, SHIFT+TAB to move to previous field.
  - If Microsoft Word is not available, you can download and use the Word Viewer free software (go to <a href="www.microsoft.com">www.microsoft.com</a> and search for Word Viewer) or use a typewriter only.
- 2. <u>All highlighted Italic font fields are mandatory</u>. Your card cannot be processed without the information required in these fields.
- 3. Submit a legible, completed and signed form via email to your Visiplex sales representative or fax to 847-229-0259.

Credit Card Authorization Form								
Visiplex Reference Type:		☐ Invoice ☐ Sales Order ☐ Sales Quote ☐ Delivery Doc						
Visiplex Reference Number:								
Charge Amount (USD):								
Card Holder Name (please print):								
Card Number:		Exp. (M	Exp. (MM/YY):			Security Code:		
Card Billing Address:								
City:			State / Pro	ovince:		Zip Code:		
The above named organization and/or individual hereby accepts the terms and conditions of the Visiplex document referenced above and authorizes Visiplex to charge the above credit card accordingly.								
Card Holder Signature:						Date:		